**DISTRICT 1220 OUTLINE APPLICATION FOR A ROTARY GLOBAL GRANT**

1. **NAME, LOCATION AND POSSIBLE DATES**

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1. **BENEFICIARY NEEDS**

***This should address beneficiary needs and how these will be ascertained bearing in mind that every application requires a community needs assessment. The needs analysis must be the first step in the process with the benefitting community being consulted.***

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1. **FOCUS AREA**

***The project must address one of Rotary’s key focus areas, these being: Basic Education and Literacy, Maternal and Child Health, Peace and conflict prevention or resolution, Disease Prevention and Treatment, Water and Sanitation, Economic and Community Development and the Environment. State which one the project intends to address.***

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1. **PROJECT OUTCOMES**

***The project can have a number of intended outcomes OR goals or the key focus area being addressed. For each outcome there may be a series of activities associated with it.***

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1. **PARTICIPATING ORGANISATIONS, BENEFICIARIES AND THEIR ROLES**

***Please identify the host club, who will be responsible for implementing the project, the international club(s) and any other collaborating institutions such as an NGO, as well as the direct beneficiaries.***

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1. **SUSTAINABILITY**

***This should address how the project will strengthen the beneficiary or community capacity to meet its own needs, and who will be responsible for any ongoing costs after project completion.***

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1. **BUDGET AND FUNDING:**

***An indication of the budget would be useful at an early stage.***

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**Rotarians must be actively involved in all global grants and all projects must comply with the Terms and Conditions for Rotary**

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| **The PROJECT MUST** | **THE CLUB(S) MUST** |
| * Have a long-term, sustainable impact * Include activities that clearly fit into one of Rotary’s areas of focus * Invest at least $30,000 within a community * Address an important need identified by the community itself * Strengthen the community’s capacity to meet its own needs | * Actively involve the benefiting community in the project * Partner with a club in another country, who should instigate the request * Qualify your club for global grants every year * Act as primary sponsor of no more than 10 active global grants at a time * Develop a project plan that includes a budget and a financial management plan * Measure progress toward the outcome * Stay up to date in reporting for all active grants |

**Those clubs participating in a global grant must be qualified to do so. There is a link on Rotary’ learning centre which enables Rotarians to do this. The issuing of a certificate after completion enables his / her club to sign a Memorandum of Understanding with District**